

നം. ഇ5-9766/2018

സാമൂഹ്യനീതി ഡയറക്ടറേറ്റ്,  
വികാസ് ഭവൻ, തിരുവനന്തപുരം.  
ഇ-മെയിൽ:swdkerala@gmail.com  
തീയതി. 14.05.2019.

**ഓഫീസ് ഉത്തരവ് നം.04/2019**

വിഷയം:- സാമൂഹ്യനീതി വകുപ്പ് - ജീവനക്കാര്യം - ചുമതലാ ക്രമീകരണം - ഉത്തരവ് പുറപ്പെടുവിക്കുന്നു.

പരാമർശം:- സ.ഉ (കൈ.)നം. 23/2018/സാ.നീ.വ തീയതി.07.10.2018.

സാമൂഹ്യനീതി ഡയറക്ടറേറ്റിന്റെ സുഗമമായ പ്രവർത്തനത്തിനും, ഫണ്ട് വിനിയോഗം, പദ്ധതി നിർവ്വഹണം എന്നിവ കാര്യക്ഷമമായി നിറവേറ്റുന്നതിനുമായി പരാമർശം പ്രകാരം സർക്കാർ കേഡർ സെന്റർ നിശ്ചയിച്ച് ഉത്തരവായതിന്റെ അടിസ്ഥാനത്തിൽ ഡയറക്ടറേറ്റിലെ സെക്ഷനുകളും സീറ്റുകളും 18.12.2018 - ൽ പുന:ക്രമീകരിച്ചിട്ടുണ്ട്. എന്നാൽ അസിസ്റ്റന്റ് ഡയറക്ടർ, ജോയിന്റ് ഡയറക്ടർ, അഡീഷണൽ ഡയറക്ടർ തുടങ്ങിയ ജീവനക്കാർ ജോലിയിൽ പ്രവേശിച്ച സാഹചര്യത്തിലും, ചില സെക്ഷനിലെ ജീവനക്കാർ 3 വർഷത്തിലധികമായി ഒരേ സീറ്റിൽ തന്നെ തുടരുന്ന സാഹചര്യമുള്ളതിനാലും ജീവനക്കാരെ പുന:ക്രമീകരിക്കേണ്ടതായിട്ടുണ്ട്.

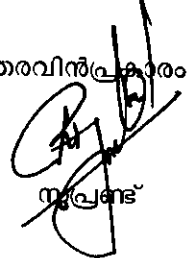
ഈ സാഹചര്യത്തിൽ 15.05..2019 തീയതി മുതൽ അനുബന്ധം 1 - ൽ പറയും പ്രകാരം സാമൂഹ്യനീതി ഡയറക്ടറേറ്റിലെ വിവിധ സെക്ഷനുകളിലെ ജീവനക്കാർക്ക് വിവിധ സീറ്റുകളിലെ ചുമതല പുനർവിന്യസിച്ചു നൽകി ഉത്തരവ് പുറപ്പെടുവിക്കുന്നു. ബന്ധപ്പെട്ട സെക്ഷൻ ക്ലർക്കുമാർ ഫയൽ കൈമാറ്റം ഉടനടി പൂർത്തീകരിക്കേണ്ടതാണ്.

(ഒപ്പ്)  
സാമൂഹ്യനീതി ഡയറക്ടർ

ബന്ധപ്പെട്ട ജീവനക്കാർക്ക്

പകർപ്പ്:-

1. എല്ലാ സെക്ഷൻ മേധാവികൾക്കും
2. എല്ലാ യൂണിറ്റ് തലവന്മാർക്കും
3. എല്ലാ മേഖലാ അസിസ്റ്റന്റ് ഡയറക്ടർമാർക്കും
4. എല്ലാ ജില്ലാ സാമൂഹ്യനീതി ഓഫീസർമാർക്കും
5. എല്ലാ സ്ഥാപന സൂപ്രണ്ടുമാർക്കും
6. എല്ലാ പ്രൊബേഷൻ ഓഫീസർമാർക്കും
7. വെബ്സൈറ്റിൽ പ്രസിദ്ധീകരിക്കുന്നതിന്
8. നോട്ടീസ് ബോർഡിൽ പ്രദർശിപ്പിക്കുന്നതിന്
9. സ്റ്റോക്ക് ഫയൽ/സ്പെയർ.

ഉത്തരവിൻപ്രകാരം  
  
സൂപ്രണ്ട്

**Work Distribution Order**

**SOCIAL JUSTICE DEPARTMENT**

w.e.f 15.05.2019

**A SECTION (Accounts)**

A1.	1. Budget , Plan & Non-Plan Allotment, Re appropriation, Subject Committee , Additional Authorization, SDG, Surrender.
A2.	1. Reconciliation of Plan & Non Plan Expenditure-DORE Consolidation , appropriation of Accounts
	<b>File Routing Sn - SS – S.FO - DSJ</b>

**B SECTION (Bills)**

B1.	1. Cash & Cash Book, Establishment Pay Bills, Contingent Bills recoveries, House Building Advance,
B2.	1. SPARK, Salary bill, GPF, SLI, FBS, GIS
B3 (Temporary)	1. TA Bills, Salary Certificate, MCA. Medical Reimbursement.
	<b>File Routing Sn – SS – A.O – DSJ</b>

**C SECTION ( Probation and Transgenders Welfare )**

C1.	1. Department & Field Offices Vehicles 1. Induction and Skill Development Training & Capacity Building 2. State Training Policy (STP)- IMG Trainings.
C2	1. Trans Gender Welfare & Files related to TG Cell 2. Inter caste Marriage ( Non-Plan)

## PC (PLANNING CELL)

PC1.	<ol style="list-style-type: none"><li>1. IEC Activities of Department – Documentation and Publicity</li><li>2. MPs conference &amp; Dist.Collector's Conference</li><li>3. Monthly Review meeting &amp; report consolidation</li><li>4. Annual Administration report</li><li>5. All days Celebrations ( Disabilities and Old Age )</li><li>6. Budget Speech &amp; Governor Address</li><li>7. Schemes Specific LA questions , RTI Questions and Report ( To be Assigned by Assistant Director Planning )</li><li>8. LSGD – CC Meeting files</li><li>9. Consolidated reports of All state and central schemes</li></ol>
PC2	<ol style="list-style-type: none"><li>1. Plan Space &amp; Expenditure Monitoring</li><li>2. Plan Scheme, Budget , Five Year Plan</li><li>3. Working Group Meeting.</li><li>4. Plan review meeting</li><li>5. Scheme Monitoring.</li><li>6. Annual Action Plan</li></ol>
PC3	<ol style="list-style-type: none"><li>1. State and National Awards</li><li>2. Construction/ Maintenance in Directorate , Intuitions and Field Offices</li><li>3. NGO Accreditation Process</li><li>4. Research &amp; Studies</li><li>5. Social Audit</li><li>6. Help Desk in Districts</li><li>7. New initiatives of Departments</li><li>8. Coordination with Secretariat</li></ol>
	<b>File Routing Sn - JS - SS - AD ( P ) - ADSJ - DSJ</b>

## A&M (AUDIT & MONITORING CELL)

AC.1	<ol style="list-style-type: none"><li>1. Departmental Audit, AG's audit, Finance inspection wing's Audit – Thiruvananthapuram to Kottayam ( 5 Districts)</li><li>2. PAC meeting, C&amp; AG Reports, General papers relating to Audit.</li></ol>
AC.2	<ol style="list-style-type: none"><li>1. Departmental Audit, AG's audit, Finance inspection wing's Audit in Idukki to Kasargod ( 9 Districts)</li><li>2. Monitoring the functioning of all Schemes in the Department.</li></ol>
	<b>File Routing Sn- SS - SFO - DSJ</b>

### FC (FAIR COPY)

Designation	Duties
Fair Copy Superintendent	Section Head
Typist- 1	Typing Works
Typist- 2	Typing Works
Typist-3	Typing Works
Typist-4	Typing Works
Typist-5	Typing Works
Typist-6	Typing Works
Clerical Attender	Despatch
Attender	Tapal distribution including RTI
Office Attendant- 1	Director's OA
Office Attendant-2	Tapal distribution and local delivery
Office Attendant- 3	Front Office and scanning of Tapals
Office Attendant- 4	A, B sections
Office Attendant- 5	C&F Sections
Office Attendant- 6	D section
Office Attendant- 7	E Section
Office Attendant- 8,	G, PC , F , AM Sections
Office Attendant 9,10,11	As and When Allotted by Admin Officer
Binder	Assistance in Record Room

C3	<ol style="list-style-type: none"> <li>1. Probation of Offenders Act</li> <li>2. All schemes related to Ex-convicts and First Time Offenders</li> </ol>
	<b>File Routing Sn – JS – AD (G) – JD - DSJ</b>
<b>C ( TG Cell - Transgender Cell )</b> <b>Files of TG Cell shall be initiated in C2 section</b>	
Project Coordinator	Monitoring & Supervision of TG Cell
TG 1	Transgender Welfare Schemes & Beneficiary Monitoring , Helpline
TG2	TG New Proposals, Coordination with State boards and District committees
Office Attendant	Works to be allotted by Project Coordinator TG Cell

### **D SECTION (Differently Abled )**

D1	<ol style="list-style-type: none"> <li>1. All individual beneficiary schemes for differently abled ( Plan and Non Plan ) – Swasraya , Pariraksha , Matrajyothi , Vidyajyothi, Vidyakiranam , Parinayam , Corpus fund , Scholarships , Readers Allowances</li> </ol>
D2.	<ol style="list-style-type: none"> <li>1. All welfare Institutions under SJD and their fund Transfers – KSSM , SIMC, KSHWPC, Commission rate of Disabilities ,NISH , NIPMER , VTC, Punarjani, Priya Home , All Asha Bhavan , HPH , HMDC, Pratyasha , Prateeksha , CHDC, RCI, VRC , Composite Regional Centre, Kozhikode, ICCONS , All Files related to Endosulphan Victim Rehabilitation.</li> </ol>
D3.	<ol style="list-style-type: none"> <li>1. All works related to RPWD Act 2016 &amp; Rules</li> <li>2. Expert Committee &amp; Backlog Identification</li> <li>3. State policies for Differently Abled</li> <li>4. ICP</li> <li>5. Research &amp; Studies , Project consultations</li> </ol>

D4.	<ol style="list-style-type: none"> <li>1. All NGO Proposals – Athijeevanam Scheme</li> <li>2. Other proposals related to Disabilities Sector – Job Portal</li> <li>3. Psychosocial Rehabilitation Centres- Grand in aid to NGOs</li> <li>2. All mental health programmes IMHANS , NIMHANS</li> <li>3. Projects related to Blood Related Disorders</li> <li>4. EOI, RFP related to Disabilities Sector</li> </ol>
D5.	<ol style="list-style-type: none"> <li>1. Barrier free Kerala</li> <li>2. Accessible India Campaign</li> <li>3. All Proposal under Non Plan head</li> <li>4. SIPDA, DDRC ( Offline Proposals )</li> <li>5. CDMRP</li> </ol>
D6.	<ol style="list-style-type: none"> <li>1. All court cases Tapals</li> <li>2. All commissions related Tapals</li> <li>3. All Niyamasabha petitions related to Disabilities</li> <li>4. All supernumerary Appointment in Disabilities Sector</li> </ol>
D7	<p>All representations , Petitions , Grievances ( including CM Portal ) related to Disabilities sector</p> <p>All Miscellaneous Petitions related to Disabilities</p>
D – Special Cell	<p>Online Processing of DDRS, DRUGS , IPOP , ADIP , in E-ANUDAN</p> <p>All files related to National Trust Act</p> <p>SNAC , LLC NIRAMAYA Scheme</p>
	<b>File Routing Sn - JS - AD(P) - ADSJ - DSJ</b>

### **E SECTION (Establishment)**

E1	<ol style="list-style-type: none"> <li>1. Establishment matter of Superintendent Grade I/ Senior Superintendent, Deputy Superintendent Grade I/ District Social Justice Officer/ Regional Assistant Director/ Joint Director, Additional Director, Member Secretary OCB.</li> <li>2. Establishment matter of Probation Officer Grade I and Grade II</li> <li>3. Establishment matter of Junior Superintendent, HA, HC</li> </ol>
E2	<ol style="list-style-type: none"> <li>1. Establishment matters of Clerks, Senior Clerks and Clerk-Typists.</li> <li>2. Internal Complaint Committee.</li> </ol>
E3	<ol style="list-style-type: none"> <li>1. Establishment matters of P.T Sweeper, Cook, Ayah, Attender, Clerical Attender, Male &amp;Female Attendant, Binder, Care mother Matron and Gardner</li> </ol>
E4.	<ol style="list-style-type: none"> <li>1. Establishment matters of Office Attendent, Watchman, and Watch women.</li> </ol>

E5.	<ol style="list-style-type: none"> <li>1. Disciplinary action</li> <li>2. Office administration of Directorate &amp; Work Distribution of the SW Directorate.</li> </ol>
E6	<ol style="list-style-type: none"> <li>1. Files related to pension and retirement benefits of incumbents of SJD retired on or before 31.12.2017</li> <li>2. Supervisory charge of all pension files of other establishment seats</li> <li>3. Establishment matters of Typists and Drivers</li> <li>4. Establishment matter of Superintendent Gr.II, VTC Supervisor, Social Scientist, Nutritionist, Superintendent Gr.III and CWI</li> </ol>
E9	<ol style="list-style-type: none"> <li>1. DPC, Spl Rule amendment, Seniority list, Bifurcation,</li> <li>2. E Vacancy, Administrative reforms, Monthly Business Statement, Malayalam Report, Staff Meeting.</li> </ol>
E Spl (Temporary)	Monitoring and evaluation of the Homes under SJD, Monitoring and evaluation of Supernumerary appointment of disabled persons within the department.
<b>File Routing Sn - JS - SS - AO - DSJ</b>	

### **F SECTION (Housekeeping, IT, Store Purchase)**

F1	<ol style="list-style-type: none"> <li>1. All Stationery and Printed forms.</li> <li>2. House Keeping.</li> <li>3. All Purchases in Directorate &amp; Field Offices</li> <li>4. Remittance of Telephone and Electricity Bills</li> </ol>
F2	<ol style="list-style-type: none"> <li>1. I.T Cell</li> <li>2. Official Language Report.</li> <li>3. RTI Report &amp; RTI Tapal Distribution</li> <li>4. CMs Grievance Redressal Cell</li> <li>5. Miscellaneous Tapals and meeting files</li> </ol>
F3	<ol style="list-style-type: none"> <li>1. Record Room In charge</li> <li>2. Library</li> <li>3. Tsunami</li> <li>4. Green Protocol</li> <li>5. Monitoring of Court cases , Commission Replies, Niyamasabha Questions</li> </ol>
<b>File Routing Sn - JS - AD(G) - JD - DSJ</b>	

## G SECTION (Old Age & Senior Citizens Welfare)

G1.	<ol style="list-style-type: none"> <li>1. Ente Koode</li> <li>2. Age Friendly Grama Panchayath,</li> <li>3. Financial assistance to destitute, etc</li> <li>4. Miscellaneous petitions and representations related to Senior Citizens</li> <li>5. Follow up action on Justice Ramachandran Nair Committee</li> <li>6. Rehabilitation works of Kerala Floods 2018</li> </ol>
G2.	<ol style="list-style-type: none"> <li>1. All subject related to Old Age Homes including social Audit</li> <li>2. All complaints and representations received from Old Age Homes Inmates ( Except Establishment )</li> <li>3. NGO Project related to old age homes</li> <li>4. Dementia Centres</li> <li>5. NIMHANS Psycho Social Care in Old Age Homes</li> <li>6. Second Innings Project</li> </ol>
G3	<ol style="list-style-type: none"> <li>1. All individual Schemes under Sayamprabha – Mandahasam , Vayomadhuram , Vayomrutham , Vayomithram Project</li> <li>2. Implementation of Old Age Private Institutions registration</li> <li>3. Old Age policy</li> <li>4. PRANAM Act 2017</li> <li>5. Homeless Registration Act</li> <li>6. Vayosangamam</li> <li>7. De Addiction</li> </ol>
G4	<ol style="list-style-type: none"> <li>1. Implementations of Kerala Maintenance &amp; Welfare of Parents &amp; Senior Citizens Act 2007 &amp; Rule 2009.</li> <li>2. Projects received from Tribunals</li> <li>3. Sayamprabha &amp; Model Sayamprabha Homes</li> <li>4. The Street Light Project ( Terivu Vilicham )</li> <li>5. All Court Cases and Different Commissions</li> <li>6. All files related to Vayojana Commission, Vayogana state &amp; district Council</li> </ol>
G – Special Cell	<ol style="list-style-type: none"> <li>1. Papers related to Technical Assistants &amp; Coordination with Tribunals</li> <li>2. Monthly Report Compilation of Maintenance &amp; Appellate Tribunals</li> <li>3. Training &amp; Meetings of Technical Assistants</li> </ol>
<b>File Routing Sn - JS - SS - AD(I&amp;SC) - JDSJ - DSJ</b>	



## DRIVERS DUTY

Sl.No	Designation	Vehicle Number
1	Driver 1	KL01AW7934
2	Driver 2	KL01AY95
3	Driver 3	KL01AG4565
4	Driver 4	KL01431
5	Driver 5	Vacant. Vehicle is transferred to Palakkad

## Control & Supervision of Sections

Sl.No	Sections	Controlling Officer	Supervisory Officer
1	A	Sr F.O	Senior Superintendent ( A&B)
2	B	A.O	Senior Superintendent ( A&B)
3	C	AD(G)	Junior Superintendent ( C)
4	D	AD ( P ) D2 Section files to be routed through AD (I&SC)	Junior Superintendent 1 ( D) - D1 to D4 Junior Superintendent 2 ( D) - D5 to D7
5	E	A.O	Senior Superintendent ( E) & Junior Superintendent( E)
6	F	AD ( G )	Junior Superintendent ( F)
7	G	AD(I&SC)	Senior Superintendent (G)
8	PC	AD ( P )	Senior Superintendent (PC A&M) & Junior Superintendent (PC)
9	A&M	Sr F.O	Senior Superintendent ( PC , A&M )
10	FC	A.O	Fair Copy Superintendent

Sd/-

**Director of Social Justice**

**Annexure 2****Designations & Officer's Name - As on 15.05.2019**

S.N	Designation	Name of Officer
1.	Director	Sri Jafar Malik I.A.S
2.	Additional Director	Sri. K.K. Surendra kumar
3.	Joint Director	Smt. Rajasree P.K.
4.	Senior Finance Officer	Smt. Sophia. K
5.	Administrative Officer	Smt. Geetha.K
6.	Law Officer	Smt. Padma.V
7.	Asst.Director ( P)	Smt Jalaja S
8.	Asst.Director ( G )	Shri Subhash Kumar
9.	Asst.Director (I&SC)	Shri. Mukundan U
10.	Senior Superintendent ( A&B)	Sri. Pradeep.P
11.	Senior Superintendent ( E)	Sri. Rajeev Kumar.S
12.	Senior Superintendent (PC , A&M)	Sri. Harikumaran Nair.A.K
13.	Senior Superintendent ( G)	Sri Stephan P
14.	Junior Superintendent ( C)	Sri. Jaffar Khan
15.	Junior Superintendent ( D)	Smt.Sreeja Chandran
16.	Junior Superintendent ( E)	Sri. Ajith Kumar
17.	Junior Superintendent ( F)	Smt. Anju. S
18.	Junior Superintendent (D)	Vijayakumar (on WA)
19.	Junior Superintendent (PC)	VACANT
20.	Fair Copy Superintendent	Smt. Ramila
21.	Confidential Assistant	Majitha Beevi

22.	Confidential Assistant	Vacant
23.	Head Accountant	Venu Nair
24.	Head Accountant	Suria Kumari
25.	Clerk	Arun Raj
26.	Clerk	Manikantan
27.	Senior Clerk	Vigil kumar
28.	Clerk	Sujith kumar
29.	Senior Clerk	Rajani
30.	Senior Clerk	Maya. S Panickar
31.	Senior Clerk	Maya
32.	Clerk	Roshinara
33.	Clerk	Siji G Nair
34.	Senior Clerk	Reshmi Sarin
35.	Senior Clerk	Rajitha kumari
36.	Senior Clerk	Anuja
37.	Senior Clerk	Rajesh
38.	Clerk	Chithra
39.	Clerk	Vinod kumar
40.	Senior Clerk	Jisha
41.	Clerk	Seena. S
42.	Senior Clerk	Manoj
43.	Clerk	Sreekumar
44.	Clerk	Ajayan
45.	Senior Clerk	Santhosh. K
46.	Senior Clerk	Shiji Syrus

47.	Clerk	Shahina
48.	Clerk	Resmi T Nair
49.	Senior Clerk	Sanjay Kumar
50.	/Clerk	Asok kumar
51.	Senior Clerk	Salumon
52.	Senior Clerk	Ajikumar
53.	Clerk	Smitha (WA)
54.	Senior Clerk/Clerk	Vacant
55.	Senior Clerk/Clerk	Vacant
56.	Senior Clerk/Clerk	Vacant
57.	Senior Clerk/Clerk	Vacant
58.	Senior Clerk/Clerk	Vacant
59.	Senior Clerk/Clerk	Vacant
59 A	Clerk (Supernumerary)	Margaret Maria Reji
60.	Typist- 1	Smt. Anaswara.V. Nair
61.	Typist-2	Divya
62.	Typist-3	Ambili
63.	Typist-4	Baiju D
64.	Typist-5	Vacant
65.	Clerical Attendar 1	Ajitha C
66.	Clerical Attendar 2	Vasantha kumari (Instead of Attender)
67.	Binder	Senson
68.	Office Attendant- 1	Naveen Ishaq
69.	Office Attendant-2	Vidyasajan
70.	Office Attendant-3	Prasanthi

71.	Office Attendant-4	Prasanth
72.	Office Attendant-5	Vacant
73.	Office Attendant-6	Vacant
74.	Office Attendant-7	Seema
75.	Office Attendant-8	Vacant
76.	Office Attendant-9	Vacant
77.	Office Attendant-10	Vacant
78.	Office Attendant-11	Vacant
79.	Driver 1	Anil
80.	Driver 2	Aji Kumar
81.	Driver 3	Bijulal
82.	Driver 4	Chandra Babu
83.	Driver 5	Vacant
84.	Watchman	Arun
85.	PTS	Usha

Sd/-

**Director of Social Justice**

**SEATS DISTRIBUTION TO SENIOR CLERKS/CLERKS**  
**MAY 2019**

SN	Section/Seat No	Name of Officer	Designation
1	A1	<b>Arun Raj</b>	Clerk
2	A2	<b>Arun Raj (Additional Charge)</b>	Clerk
3	B1	<b>Sujith kumar</b>	Clerk
4	B2	<b>Manikantan</b>	Clerk
5	B3 ( Temporary )	<b>Sujithkumar( Addl. Charge )</b>	Clerk
6	C1	<b>Rejitha kumari</b>	Senior Clerk
7	C2	Jisha, C.R	Senior Clerk
8	C3 ( Temporary )	<b>Rejithakumari ( Addl. Charge )</b>	Senior Clerk
9	D1	<b>Anuja A</b>	Senior Clerk
10	D2	<b>Rajani. T</b>	Senior Clerk
11	D3	<b>Reshmi Sarin</b>	Senior Clerk
12	D4	<b>Seena. S</b>	Clerk
13	D5	<b>Siji G Nair</b>	Clerk
14	D6	<b>Roshanara A S</b>	Clerk
15	D7	<b>Maya R</b>	Senior Clerk
16	E1	<b>Rajesh. DL</b>	Senior Clerk
17	E2	<b>Chithra</b>	Clerk
18	E3	<b>Vinod kumar</b>	Clerk
19	E4	<b>Maya S. Panickar</b>	Senior Clerk
20	E5	<b>Venu Nair</b>	Head Accountant
21	E6	<b>Suria kumari</b>	Head Accountant

22	E9	<b>Manoj</b>	Senior Clerk
23	E Spl (Addl Charge)	<b>Manoj ( Addl Charge )</b>	Senior Clerk
24	F1	<b>Sreekumar</b> , To be assisted by Ms Margerrete , Clerk in Stationary works	Clerk
25	F2	<b>Ajayan</b> , To be assisted by Ms Margerrete , Clerk in report preparation	Clerk
26	F3	<b>Asok Kumar</b> - To be assisted by Ms Margerrete , Clerk in Record arrangements	Clerk
27	G1	<b>Shiji. T. Syrus</b>	Senior Clerk
28	G2	<b>Shahina</b>	Clerk
29	G3	<b>Resmi T Nair</b>	Clerk
30	G4	<b>Santhosh</b>	Senior Clerk
31	A &M 1	<b>Sanjay Kumar</b>	Senior Clerk
32	A &M 2	<b>Vigil Kumar</b>	Senior Clerk
33	PC1	<b>Smitha (WA)</b>	Clerk
34	PC2	<b>Shalumon</b>	Senior Clerk
35	PC3	<b>Aji Kumar</b>	Senior Clerk
36	D - Special	<b>Sureshan</b>	KSSM
37	G- Special	<b>Teslin Jose</b>	Contract Basis

Sd/-  
Director of Social Justice

- To ,
1. All Concerned
  2. Assistant Directors/ Senior Superintendents
  3. All District Offices
  4. All RAD Offices
  5. Notice Board
  6. Website
  7. CA to Director
  8. Stock File

Forwarded by order

  
Superintendent